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| Attendees: |
|  | Roseann Collins – L&I – Co-Chair |  | Keri O’Connell, DOR – back-up  |  | Erin Aquino, SOS |
|  | Sally Brown, Ecology – Secretary  |  | Shannon Jenkins – L&I |  | Robert Lane, SOS |
|  | Tanyah Williams - WSP |  | Kaylie Daley –L&I  |  | Leila Anoina, SOS |
|  | Bonnie Jacques - DSHS |  | Aaron Husted –DSHS- FFA |  | Renee Lewis, SOS |
|  |  |  | Evelyn Hinken, retired L&I |  |  |
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| **Microsoft Teams** | **Join on your computer, mobile app or room device** [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZjM0ZDdhZjEtNDFjNy00N2QyLWE4NTMtNWIwM2JiNGQ4YTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2211d0e217-264e-400a-8ba0-57dcc127d72d%22%2c%22Oid%22%3a%2211f83d08-bcab-4f05-8533-073a3b67339a%22%7d) Meeting ID: 224 319 268 035 Passcode: YGJTYU [Download Teams](https://www.microsoft.com/en-us/microsoft-teams/download-app) | [Join on the web](https://www.microsoft.com/microsoft-teams/join-a-meeting)**Or call in (audio only)** +1 564-999-2000,,967678344#   United States, Olympia (833) 322-1218,,967678344#   United States (Toll-free) Phone Conference ID: 967 678 344# |
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| **Action Item** | **Assigned To:** | **Date Due:** | **Action Taken:** |
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| **Agenda Items** | **Lead** | **Informational or Decision Needed?** | ***Summary Meeting Notes*** |
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|  | **Welcome**  |  | NA |  |
|  | Updates from SOS | SOS | Informational | Working on getting the new system going. Trying to get contract signed for the new system. It has to go through IT Governance entity to be reviewed. Anxiously waiting for the contract to be signed. Erin and Leila sent out the tshirt and sweatshirt CFD Swag preorder. Hopefully will get some preorders in. If they get enough orders, they will proceed. 1st week to give numbers are in…they are trying to get that reconciled. Working with community and technical colleges to try to figure out a payroll process that all can follow. Leila is coming to ICSW to present about CFD. The Soroptomists are also coming. Rainiers games didn’t go as well as 2022, the days that we selected coincided with the Mariners games.  |
|  | Charity Fair recap and feedback  | Keri | Informational | Good feedback came in. Overall, the charities were appreciative of being able to come out and meet and be visible. Many obstacles…but overall we learned some lessons. I think we are hoping to host a charity day during the session. Unfortunately, we couldn’t have enough booths inside to make it worth the while. Possibility to do it outside next year. What about partnering with the employee’s recognition event? Public Employees service week Recognition is in May…maybe before them.  |
|  | Fundraiser for Winter Wreaths?  | Roseann | Decision | <https://lynchcreekwreaths.com/pages/fundraising> Do we want to do this. Basically we send out the fundraiser to our target audience. Once the fundraiser ends, they cut a check in the form of donation to CFD. Lynchcreek will set up a specific link for us to use to send out. Roseann is going to reach out and try to get this set up.  |
|  | Round Table  |  |  | How is the Campaign going? Keri said her coordinators are doing an amazing job creating events and excitement. Roseann is doing a “Pickle Fest” and they are doing an amazing job!!! A lot of excitement at her agency too! Photo auction going on. Bidding starts in a week! Bite of L&I!! Food drive and Bake sale too. She has a great group of people! Tanyah is doing pretty good and they are doing some bracket events. Cubicle decoration contest. Apple cup competition. Chili Feed. Bake Sale. A lot of small events. Sally – We did Bite of Ecology and Kickoff the end of September. We did a Farmers Market? In middle of the Online Auction. Going to do a few more food events.  |
|  | **Next meeting November 15, 2023** |  |  |  |
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| **Topics for Next Agenda(s)** | **Meeting Date** | **Assigned** | **Action Taken:** |
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