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| Attendees: |
| **X** | Roseann Collins – L&I – Co-Chair | **X** | Keri O’Connell, DOR – back-up  |  | Erin Aquino, SOS |
| **X** | Sally Brown, Ecology – Secretary  |  | Shannon Jenkins – L&I |  | Robert Lane, SOS |
| **X** | Tanyah Williams - WSP | **X** | Kaylie Daley –L&I  | **X** | Leila Anoina, SOS |
|  | Bonnie Jacques - DSHS |  | Aaron Husted –DSHS- FFA | **X** | Renee Lewis, SOS |
| **X** | Christine Brown - WSP |  | Evelyn Hinken, retired L&I |  |  |
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| **Microsoft Teams** | **Join on your computer, mobile app or room device** [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3Ameeting_ZjM0ZDdhZjEtNDFjNy00N2QyLWE4NTMtNWIwM2JiNGQ4YTNi%40thread.v2/0?context=%7b%22Tid%22%3a%2211d0e217-264e-400a-8ba0-57dcc127d72d%22%2c%22Oid%22%3a%2211f83d08-bcab-4f05-8533-073a3b67339a%22%7d) Meeting ID: 224 319 268 035 Passcode: YGJTYU [Download Teams](https://www.microsoft.com/en-us/microsoft-teams/download-app) | [Join on the web](https://www.microsoft.com/microsoft-teams/join-a-meeting)**Or call in (audio only)** +1 564-999-2000,,967678344#   United States, Olympia (833) 322-1218,,967678344#   United States (Toll-free) Phone Conference ID: 967 678 344# |
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| **Action Item** | **Assigned To:** | **Date Due:** | **Action Taken:** |
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| **Agenda Items** | **Lead** | **Informational or Decision Needed?** | ***Summary Meeting Notes*** |
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|  | **Welcome**  |  | NA |  |
|  | Updates from SOS | SOS | Informational | Lots of charities are calling and asking to be part of CFD. Lots of retirees calling to cancel. Erin is plugging away on these! They went to DNR’s rock event today. Bids are accepted for the different rocks. Very cool event.Spelling Bee. Lots of response for SOS. They need more people to be involved. CFD Challenge to promote this in the agencies. The date is December 7. 11-2. $40 to enter and get a $5 gift card for entering. Robert is in Hawaii. Enjoying some much-needed time off. Still working on the EMS system upgrade. Reviewing the statement of work right now. Working with DRS to try to get their file transfers updated. The format isn’t working for SOS CFD. They have some executives and IT teams trying to get this resolved. On 1st week of Charity Sweepstakes! Advisory Council meeting. Breaking into sub committees. Otherwise…Business as usual…  |
|  | Fundraiser for Winter Wreaths?  | Roseann | Decision | <https://www.lynchcreekfundraising.com/c/301697> Roseann shared the Lynch Creek farms site. Renee wanted to know how the proceeds will be distributed. Roseann said they will send a check to State CFD PO Box. Goes through December 8th.  |
|  | Round Table  |  |  | Introductions of the rest of the committee. Ideas on how to bring more people in and get more involved with the team.  |
|  | Next meeting January 17th  | Group | Decision  |  |
|  | Roseann introduced Kaylie Daly (new lead at LNI) |  |  | New to CFD. WELCOME!! |
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| **Topics for Next Agenda(s)** | **Meeting Date** | **Assigned** | **Action Taken:** |
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